BLINKSIGNS

Complete Accessibility Planning Toolkit

Inclusive Wayfinding • ADA-Informed Design • Long-Term Usability

This toolkit helps facilities teams, architects, and decision-makers plan, implement, and maintain accessible wayfinding systems that go beyond minimum compliance and work for real users.

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1. Facilities Braille Inspection Checklist

Use this checklist during routine audits to ensure tactile signage remains compliant, legible, and usable.

- ☐ Braille dots fully raised and clearly defined

- ☐ Visual contrast easily distinguishable

- ☐ Non-glare finish intact

- ☐ No cracks, chips, or delamination

- ☐ Mounting secure and level

- ☐ No obstructions in the hand-search path

- ☐ Tactile approach paths clear and accessible

2. Placement Standards Worksheet

Define and document consistent tactile signage conventions across all properties.

Element	Your Standard
Mounting Height	
Door Side (Latch / Hinge)	
Distance from Door Frame	
Approach Path Description	
Approved Exceptions	

3. Material Selection & Longevity Guide

Choose materials based on environment, durability, and lifecycle expectations.

Material	Expected Lifespan	Best Use Case
Photopolymer	15–20 years	Permanent, high-traffic signage
Cast Acrylic	10–15 years	Standard interior environments
Metal	20+ years	Exterior or premium spaces
Adhesive Braille	1–3 years	Not recommended for permanent use

4. Procurement Buyer Checklist

Use this checklist when sourcing or approving accessible wayfinding systems.

- ☐ Placement drawings approved prior to fabrication

- ☐ Grade 2 Braille verification process defined

- ☐ Durable, ADA-appropriate materials specified in RFP

- ☐ As-built installation map provided

- ☐ Installation photos or inspection report included

- ☐ Maintenance and care guidance documented

5. Maintenance & Replacement Planning

Accessible wayfinding requires ongoing attention. Schedule quarterly tactile inspections, document wear thresholds, and budget for periodic replacement cycles to preserve usability.

Recommended Actions:

- Assign inspection responsibility

- Document replacement triggers

- Use cleaning methods safe for tactile signage

- Maintain a clear user feedback channel